

As your Buyer's Agent, I will...

- 1. Promote and protect your interests.
- 2. Sign an agency agreement saying I will represent you, the buyer.
- 3. Ask you to be loyal and not work with other REALTORS.
- 4. Locate and show available properties from any company, pointing out strengths and weaknesses to you while honoring your price limits.
- 5. Provide important information about neighborhoods, floor plans, and resale characteristics.
- 6. Counsel you about property values.
- 7. Keep your bargaining and financial position confidential.
- 8. Advise you on offers you may want to make on a property.
- 9. Assist you in arranging property inspections.
- 10. Submit offers to purchase promptly.
- 11. Respond honestly and accurately to questions.
- 12. Consult with you regarding counter-offers.
- 13. Negotiate only on your behalf.
- 14. Follow-up on necessary corrections and/or repairs.
- 15. Supply information for any services requested.
- 16. Provide guidance and support throughout the closing process.
- 17. Stay in touch with you regarding future market conditions that may affect your home value.
- 18. Appreciate any recommendations to family and friends!

Tracy Chan. (973) 476-8097